



# **Ballarat Little Athletics**

## **Centre Record Policy**

**Effective: 5<sup>th</sup> November 2021**

**Version 2.0**



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## Policy Administration

Policy Owner	Ballarat Little Athletics Committee
Date of Last Review	6th September, 2023
Next Scheduled Review	Prior to October, 2024
Related Policies	Nil
Supporting Procedures or Guidelines	<ul style="list-style-type: none"><li>BLAC Handbook</li><li>World Athletic Competition Rules <a href="https://lavic.com.au/wp-content/uploads/2020/05/World-Athletics-Competition-Rules-vC1.1.pdf">https://lavic.com.au/wp-content/uploads/2020/05/World-Athletics-Competition-Rules-vC1.1.pdf</a></li><li>LAVic Competition Rules and Regulation Changes <a href="https://lavic.com.au/wp-content/uploads/2020/06/2020-21-Rule-Changes.pdf">https://lavic.com.au/wp-content/uploads/2020/06/2020-21-Rule-Changes.pdf</a></li><li>LAVic 2020-2021 Centre Officiating Booklet <a href="https://lavic.com.au/wp-content/uploads/2020/06/LAVic-Centre-Officiating-Booklet-2020-2021.pdf">https://lavic.com.au/wp-content/uploads/2020/06/LAVic-Centre-Officiating-Booklet-2020-2021.pdf</a></li><li>Ballarat Little Athletics Centre Records Claim Form v2.0 Sept 2023</li></ul>

## Document Control

Version Number	Changes and Updates	Approved by:
0.1	Draft policy	
1.0	Implementation of Policy	Committee 5/11/2021
1.1	<p>Policy Reviewed</p> <ul style="list-style-type: none"><li>-Update of logo and formatting</li><li>-Responsible person/s made consistent throughout the document.</li><li>-Addition of Ballarat Little Athletics Centre Records Claim Form v2.0 Sept 2023 to list of supporting procedures and guidelines.</li><li>-Removal of the term "Competition Manager"</li><li>-Additional information added to "Procedure for Claiming a Centre Record"</li></ul>	10/09/2023 – Linda Fraser & Naomi Crawley
2.0	Acceptance of updated Version	10/09/2023 – BLAC Committee



### Definitions

LAVic	Little Athletics Victoria
BLAC	Ballarat Little Athletics Centre

### Purpose

This document is designed to provide guidelines to:

- assist in the fair and just management of centre records at BLAC
- ensure the integrity of athlete records is maintained.
- ensure all athletes, both past and present, can be confident that the centre records maintained by BLAC are true and accurate.
- ensure all athletes, officials & spectators have a clear understanding of the conditions and process required to claim a centre record at BLAC;

### Authority

The Centre Record Policy was approved by the BLAC Committee 5<sup>th</sup> November, 2021

### Effective Date

The Centre Record Policy is to take effect from 5<sup>th</sup> November 2021

### Amendments

Any amendments to this policy are to be recorded in the Document Control Sheet stating the date of adaptation and the effective date upon which any amendment is to take effect.

### Publication

The BLAC Centre Record Policy in its entirety will be made available via the BLAC website and TeamApp

All amendments to this policy are to be reflected on the BLAC website and TeamApp in a timely manner.



## Introduction

This document describes the policy for Records of Best Performance and Breaking Records at Ballarat Little Athletics Centre (BLAC).

For the purposes of this policy a better or equal result means:

- in respect of track events, a faster or equal time;
- in respect of field events except high jump, a longer or equal distance; and
- in respect of high jump, a greater or equal height.

In respect of Events:

- each of the events scheduled and conducted for each age group and gender at BLAC Track and Field Competition is a separate event;
- where a number of heats is held for the one age group and gender on the same day, all the heats combined are the one event;
- for track events, where an event consists of heats and finals, the heats and finals together are the one event;
- for field events, where the competition consists on multiple 'rounds' or progression to subsequent rounds, all the rounds together constitute the one event; and
- for multi event competitions, each of the individual disciplines as well as the overall multi event competition are separate events.

## Centre Records

A centre record is the best performance for each event in each age group, and can only be recorded at:

- a programmed BLAC Track & Field competition;
- BLAC Open Day;
- BLAC Multi-Event Day (in respect of both the overall points for the day and the individual disciplines);
- Little Athletics Victoria (LAVic) Region and State Track & Field Championships;
- Australian Little Athletics Championships (ALAC);
- LAVic State Multi-Event Championships; and
- other events run by either BLAC, LA Vic, Athletics Australia that is approved by the BLAC Committee as a competition for which BLAC records may be equalled or broken.

Centre records are not recorded nor maintained for Cross Country performances.

Records for track events are identified as 'manually timed records' and 'electronically timed records'. Separate 'manually timed records' and 'electronically timed records' will be maintained unless the



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‘electronically timed record’ equals or surpasses the ‘manually timed record’, in which case only the electronically timed record will be held and it will be ‘the record’.

For all events, a Record Claim Form must be submitted by the Chief Official\* to the BLAC Competition Sub Committee.

Records are not valid until final confirmation by the BLAC Competition Sub Committee and approval by the BLAC Committee.

The BLAC Committee may approve a record where, although not fully compliant with this policy, the Committee is satisfied that the record has been accurately measured.

When a record is approved by the BLAC Committee, the record will apply from the time the record was achieved, not from the time of approval.

Disputes regarding records should be made in writing and addressed to the BLAC Committee for discussion and resolution.

## Requirements for Beating or Equaling Centre Records

Centre Records can only be achieved by athletes registered and financial with LAVic for the affiliation year that the record is achieved and that are athletes of BLAC.

Except as stated below, athletes can only be awarded records for the age group in which they are registered with LAVic.

Athletes must have competed in the age group in which they are registered as per the scheduled program, or program of the day as amended by the Competition Sub Committee and/or President.

At weekly competition, due to time and resource constraints, BLAC sometimes has to run combined age group events. In the case of an event becoming a combined age group event, an athlete can only break the Centre Record for their own LAVic registered age group.

Field event records must be double-checked using a metal tape measure and be verified and signed by the Chief Official\* before the measuring spike is removed.

The metal tape measurement will be the official recorded distance.

For a new or equal electronic record to be recognised in a laned track event, the time recorded by the electronic finishing gates will be the recognised time.

Track event records must be verified and signed by both the starter and the chief timekeeper and then checked and signed off by the Chief Official\* and seconded by a BLAC Committee member.

For High Jump, the Chief Official\* must re-check the bar height upon final clearance.

Records are recorded on the Records Claim form and signed by the Chief Official\*.

For records broken at LAVic or ALAC competitions, a copy of the official results must be provided to the BLAC Results Manager.



For potential 'records' where, for whatever reason, the proper procedure as per this Policy was not followed, the details of the incident will be reported to the next BLAC Committee meeting for discussion and resolution.

### Setting (or equalling) a New Record

When one or more athletes beats the Centre Record in an event, the best result will be the provisional Centre Record and the athlete that achieves this result will be the provisional Centre Record Holder, subject to approval by the BLAC Committee.

### Timing of Track Events

There are two factors considered when determining if a race is manually timed or electronically timed:

The process used to start the timer at the start of the race (the starting process); and

The process used to stop the timer at the end of the race (the finishing process).

For races of distance 400m and shorter, a race will be classified as electronically timed if:

- the starting process was automatic without any human interventions based on the device used to start the race; and
- the finishing process was automatic without any human interventions based on when the athletes cross the finish line.

For races of distances greater than 400m, a race will be classified as electronically timed if and only if:

- the starting process was automatic without any human interventions based on the device used to start the race; and
- the finishing process was automatic without any human interventions based on when the athletes cross the finish line; or
- the finishing process was manual;
- the manual finishing process is done adjacent to the finishing line; and
- the person carrying out the manual finishing process confirms that there were no factors that interfered with the accuracy of the finishing process.

Any event where the timing does not comply with the above requirements to be classified as electronically timed will be classified as a manually timed event.

Electronic timing is slower than manual timing and therefore the following discrepancies apply when claiming a centre record:



- for events up to and including 200m discrepancy on 0.24 seconds
- for events including and greater than 400m discrepancy of 0.14 seconds

## Procedure for Claiming Centre Records

Ballarat Little Athletics Centre Records Claim Form v2.0 Sept 2023 is available for download from the BLAC website. Hard copies of this document will also be available in each Team Manager folder and carried by the Chief Official and Results Manager.

All fields must be completed by the appropriate personnel.

### Responsibilities

#### Team Managers

- familiarise themselves with this document and the procedure required to claim an athlete's record;
- check the current centre record at the commencement of each event;
- contact the Chief Official\* to witness and verify any record as required

#### Athlete

- familiarise themselves with this document and the procedure required to claim an athlete's record;
- check the current centre record at the commencement of each event;

#### Chief Official\*

- must ensure that events are conducted in accordance with the Competition Rules of Little Athletics Australia (LAA). Where there is any doubt on a rule or its interpretation, the current World Athletics Competition Rule book should be reviewed to provide clarity around its application, remembering the benefit of the doubt shall be in favour of the athlete;
- will assess the setup of each event and ensure competition standard is acceptable prior to commencement of any event.

#### BLAC Committee Member

- a BLAC Committee Member is required to verify that all information recorded on the Records Claim Form is accurate;
- Once verified, the BLAC Committee Member is responsible for ensuring the claim form is submitted to the Results Manager & shared with the Competition Sub Committee.



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\*In the case where the position of Chief Official has not been allocated for a season and/or event or if the Chief Official is absent from an event, a suitably qualified official or BLAC Committee member may be substituted to complete the requirements of this policy.