



Ballarat Little Athletics

Ballarat Little Athletics Centre Committee Member Code of Conduct

Effective: 10th September, 2023

Version: 1.0



Code of Conduct for the Members of the Ballarat Little Athletics Committee.

1. This Policy Document and Code of Conduct, as amended from time to time, shall be endorsed at the first Ballarat Little Athletics Centre (BLAC) Committee meeting following each Annual General Meeting.
2. A code of conduct for Members of the BLAC Committee provides ethical guidelines to which members shall adhere in the performance of their duties.
3. Decision making and attitudes of the BLAC Committee should be guided by non-sexist, non-racist and non-party political principles.
4. The BLAC Committee shall fulfil their responsibilities with integrity within the Model Rules for an Incorporated Association: Ballarat Little Athletics Incorporated and operate in a manner which promotes confidence from the public and membership in its deliberations. Adherence to the following principles will allow BLAC Committee members to pursue their governance mandate, foster harmonious relations between BLAC Committee members, Western Country Region (WCR), Little Athletics Victoria (LAVic), Government and other organisations.
5. BLAC Committee members shall attend and actively participate in BLAC Committee meetings, including voting on motions and recommend policy and other duties as prescribed.
6. BLAC Committee members have a responsibility to become conversant with the Model Rules for an Incorporated Association: Ballarat Little Athletics Incorporated, LAVic & BLAC By-Laws & Policies
7. BLAC Committee members shall always conduct BLAC business in a manner that does not conflict with the public interest, and treat individuals with dignity and respect.
8. No BLAC Committee member shall purport to speak on behalf of the BLAC Committee, unless they have the authority to do so.
9. BLAC Committee members are expected to fully support in public
 - BLAC Committee decisions
 - Individual BLAC Committee members and Centre Delegates.

This in no way inhibits a BLAC Committee member's right to debate policy or differing views of individual BLAC Committee members at BLAC Committee meetings.

10. BLAC Committee members shall treat in-committee information as confidential.
11. BLAC Committee members shall recognise the principle of Boardroom confidentiality.
12. BLAC Committee members shall not abuse their position to obtain advantage for themselves, family members or close associates, and/or demonstrate abuses of authority.
13. BLAC Committee members shall exercise reasonable care in all matters under consideration.
14. BLAC Committee members shall refrain from engaging in conduct that would discredit and/or compromise the integrity of the BLAC including:
 - Neglect of duty
 - Deceit
 - Breach of confidence
 - Corrupt practices
 - Unlawful or unnecessary breaches of authority



Little Athletics: Committee Member Code of Conduct

15. BLAC Committee members must serve loyally, without self-interest and free from conflicts of interest.

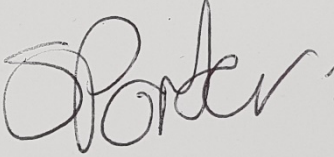
16. BLAC Committee members must disclose details of gifts to the value of \$50 or more received as a member of the BLAC Committee.

17. BLAC Committee members must declare any conflict of interest with respect to their fiduciary responsibilities.

18. Any breach of the Code of Conduct, Model Rules of an Incorporated Association, BLAC By-Laws or policy shall be recorded by the BLAC Committee and one or more of the following methods shall be invoked:

(a) A BLAC Committee motion requesting an investigation by an independent third party.

(b) A BLAC Committee motion calling for the subject member of the BLAC Committee to appear before the BLAC Committee, or make a written submission and be subject to censure by way of admonishment, caution and/or reprimand



22/10/2023